

### Job Title: Creative Manager

Based in Birmingham, Alabama, Bruno Event Team is the industry leader in dedicated sports event management. Established in 1996 by Ronald Bruno and Gene Hallman, Bruno Event Team quickly set itself apart in service to the pros who play the game, the sponsors who make it all possible and the consumers purchasing tickets. We are a team of dedicated professionals, with expertise in all aspects of event management, marketing and operations.

You can find additional company information as well as event-specific information on our website at <u>www.brunoeventteam.com</u>.

# Job Description:

The Creative Manager will work with our Creative Director with a focus on creating graphics for multiple events and platforms across the Company including print, outdoor, social media, etc. This position is a full-time salaried position that will operate in a professional office environment in Birmingham, Alabama.

# Principal Duties & Responsibilities:

- Concept and create digital and print design assets within Adobe Creative Suite
- Create and version digital and print content for multiple platforms including but not limited to social media, print, outdoor, etc.
- Collaborate with Creative Director on creative development, versioning, and production
- Partner and collaborate with event management and accept constructive input and feedback
- Ability to design within brand standards and ensure a consistent content voice and tone while still pushing creative boundaries
- Comfortable communicating within all levels of an organization
- Ability to schedule, appreciate, and meet deadlines
- Monitor outside advertising vendors to ensure accurate and timely completion of projects
- Stay current with and provide thought leadership on design and industry trends
- Perform other duties as assigned

Skills:

- Mastery of core design tools in the Adobe Creative Suite (Illustrator, Photoshop, InDesign, Premiere, Acrobat, etc.)
- Proficiency with Microsoft Office Suite
- Excellent written and verbal communication skills
- Strong organization skills with an ability to prioritize and multi-task multiple projects at a time
- Analytical mindset and critical thinking
- Self-motivated and team player who thrives in a busy environment

## Education:

- Bachelor's degree in graphic design, art or related field

### Other:

- Some travel to events during the year may be required
- Candidate must be willing to work weekends as needed during events
- Knowledge/interest in sports is an advantage, but not required
- Video skills are an advantage, but not required

## Benefits:

- Salaried position
- 401K
- Dental Insurance
- Health Insurance
- Vision Insurance
- Employer paid life and disability insurance
- Paid Vacation and Holidays

# **Resume Submission:**

Interested and qualified candidates should submit cover letters, resumes, and portfolio submissions to Liz Grimes (<u>lgrimes@brunoeventteam.com</u>) and note "BET - Creative Manager" in the subject line. Bruno Event Team thanks all applicants but will contact only those who will be invited for an interview.

# **COVID-19 Precaution(s):**

At BET, employee health and safety is our top priority. As such, BET has implemented a COVID-19 vaccination policy to safeguard the health of our employees and their families, our clients and visitors, and the community at large from infectious diseases, such as COVID-19, that may be reduced by vaccinations. All offers of employment will be subject to candidate providing proof of vaccination (or acceptable plans for vaccination or exemption documentation per BET's policy).